

***MINUTES OF THE
BOARD OF DIRECTORS MEETING
SECRET FOREST COURT COMMUNITY ASSOCIATION, INC.***

A regular meeting of the Board of Directors of the above corporation was held on March 09, 2013 at 10:00 AM at 12715 Secret Forest Court, Cypress TX 77429.

The purpose of the meeting: Quarterly board meeting

I. QUORUM. A quorum was declared present based on the presence of the following Directors: Darlene Sigler, Mike Maulker, and Chris Gillete.

The following corporate actions were taken by appropriate motions duly made, seconded, and adopted by the majority vote of the Directors entitled to vote (unless a higher voting approval is stated).

II. REPORTS.

- Discussion by the Board

- The board appointed Mike Moulker to replace Mick's remaining term. All approved.

- Report by Sarah Bass

She presented the minutes from the previous meeting to the board for review. Darlene motioned for approval and Chris 2nd the motion and all approved.

- Report by Sarah Bass

She presented the 2013 Budget for discussion.

- Discussion by the Board.

The board requested that: (1) JDH review the annual contract for Pumps of Houston before it expires in June. (2) Someone needs to check the battery back-up for the gate. (3) Requested that JDH put in a work order to have someone clean the entrance lights on the brick columns. (4) Need to review Annual Pest Control contract.

- Report by Sarah Bass

She presented the deed restrictions report to the board for their review. There were no further questions or actions to take at this time.

- Report by Sarah Bass

She presented the delinquency report to the board for their review. There were no further questions or actions to take at this time.

- Report by Sarah Bass

She presented the board with the Royal Trash Pick up proposal. The board unanimously voted to switch companies as the rate was more cost efficient than Waste Management current contract that would end in June. The board agreed to include the recycle program. Darlene will send and email blasts to the homeowners letting them know of the change in pick-up dates and the requirements for the recycle program.

- Discussion by the Board.

The board discussed the options of a landscape upgrade by sprucing up the flower beds by adding some color and fresh mulch. After discussion the board agreed to wait.

- Discussion by the Board.

The board discussed the security issues with the camera system and a light should be added to the pedestal so that the screen shots from the camera are more visible. Electric Contracting Services can perform this request.

- Discussion by the Board.

The board discussed that it would necessary to have a 10% assessment increase for 2014 to replenish the reserve account due to the large expenditure assessed in 2013 with the drainage relief project.

III. FINANCIAL STATEMENTS PRESENTATION. The financial statements for the month ending January 31 and February 28, 2013 as prepared by JDH Association Management were approved. Highlights of the financial statements included: Balance Sheet, Operating report, Budget report and Delinquency report.

There being no further business, the meeting was duly adjourned.

Darlene Sigler Secretary