

Dear Homeowner,

Your Homeowners Association is charged with the upkeep and safety of our community. For this reason, we are now stipulating that all Homeowners who lease, provide the Association with new tenant screening information. This request is for everyone's safety as well as HOA Rules compliance. It is important that all residents, not just homeowners, be included in our emergency alert system as well. It is your choice who you rent to, but we strongly recommend that you screen them first in order to avoid costly problems and protect your investment.

Starting November 1, 2018, we ask that you submit a background check and JDH Tenant Information Form to our management office (see below). JDH Association Management offers a background check for only \$45.00 for each search. Contact the Property Manager at [SarahE@jdhamc.com](mailto:SarahE@jdhamc.com) for more information. This form includes basic information about ALL persons living in a leased unit on property, including emergency contact info. and information about any pets. Please include a picture of each pet, as well as a tenant signature affirming that they have received a copy of the HOA Rules and Regulations (see JDH webpage for copy).

## **New Tenant Information Form**

Name of Tenant(s) who will be living on property:

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Full address including Unit #:

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Phone and email:

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Any pertinent or medical information that you would like the Association to know about:

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All pets... including breed, age and weight (two pet max; 40 pounds total at time of lease). Attach pic(s) to this form or email to JDH within one week of application.

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Signature of person who's name appears on the lease agreement:

X\_\_\_\_\_ Date: \_\_\_\_\_

I have received a copy of the Newcastle at Wild Indigo Condo. Association Rules & Regs.